**Head of Year**

**Person Specification**

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| **Attribute** | **Essential** | **Desirable** |
| **Qualifications** | * Qualified Teacher Status
 | * Relevant subject degree
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| **Professional Development**  | * Evidence of Continuous Professional Development and commitment to furthering this
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| **Experience**  | * Expertise in teaching the relevant subject
* Teaching experience across the key stages
* Experience of monitoring and evaluating students’ progress
 | * Experience of initiating, implementing and managing developments within the subject area
* Form tutor experience
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| **Knowledge**  | * Excellent subject knowledge
* Good knowledge of current curriculum developments within the subject area
* Understanding and knowledge of developments in learning and teaching
* Understanding of the learning process
 | * Understanding of SEN/AEN provision
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| **Skills and abilities**  | * Ability to use a variety of teaching strategies
* Ability to monitor and evaluate students’ progress
* Excellent written and oral communication skills
* Excellent presentation skills
* High level ICT skills
* Excellent interpersonal skills and smart appearance
* Excellent organisational, prioritisation and time management skills
* Good classroom behaviour management skills
* Ability to use ICT to enhance teaching and learning
* Ability to form trusting relationships with pupils and parents.
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| **Personal**  | * Commitment to raising standards
* Commitment to furthering the achievement of all students
* Commitment to safeguarding and promoting the welfare of children and young people
* An enthusiastic and effective team player
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