**Head of Year**

**Person Specification**

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| **Attribute** | **Essential** | **Desirable** |
| **Qualifications** | * Qualified Teacher Status | * Relevant subject degree |
| **Professional Development** | * Evidence of Continuous Professional Development and commitment to furthering this |  |
| **Experience** | * Expertise in teaching the relevant subject * Teaching experience across the key stages * Experience of monitoring and evaluating students’ progress | * Experience of initiating, implementing and managing developments within the subject area * Form tutor experience |
| **Knowledge** | * Excellent subject knowledge * Good knowledge of current curriculum developments within the subject area * Understanding and knowledge of developments in learning and teaching * Understanding of the learning process | * Understanding of SEN/AEN provision |
| **Skills and abilities** | * Ability to use a variety of teaching strategies * Ability to monitor and evaluate students’ progress * Excellent written and oral communication skills * Excellent presentation skills * High level ICT skills * Excellent interpersonal skills and smart appearance * Excellent organisational, prioritisation and time management skills * Good classroom behaviour management skills * Ability to use ICT to enhance teaching and learning * Ability to form trusting relationships with pupils and parents. |  |
| **Personal** | * Commitment to raising standards * Commitment to furthering the achievement of all students * Commitment to safeguarding and promoting the welfare of children and young people * An enthusiastic and effective team player |  |